

23 August 1963

MEMORANDUM FOR: Colonel White

SUBJECT : Consolidated Travel Check List

1. Some time ago you asked that a basic check list be prepared, for use by senior DD/S officers who travel abroad, as a reminder of things to do in connection with TDY visits to field stations. It was to be based on check lists prepared by the individual components for their own use.

2. Lists were submitted by all DD/S offices. has consolidated the salient points into a basic DD/S list, a draft of which is attached.

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25 YEAR RE-REVIEW